



CHRIST CHURCH VIENNA
Ministry Volunteer Application
 114 Courthouse Rd, SW, Vienna, VA 22180
 www.christchurchvienna.com

Office Use Only		
	Date	Initials
App Received	_____	_____
Refs Checked	_____	_____
Background Check	_____	_____
Interview Complete	_____	_____
CPT Seminar	_____	_____
Final Approval	_____	_____

This application is to be completed by each person who desires to serve with children or students at Christ Church Vienna. The information will be treated confidentially, accessed only by authorized staff and personnel, and kept in a locked file. Please complete both sides of this form.

Note: You must have attended CCV a minimum of six (6) months before serving with minors.

Please place your completed Application and Interview forms in a sealed envelope, Attention: Christine Cross. Turn it in on Sunday morning or mail it to the CCV office.

Section A: General Information	
Name:	
E-mail:	Cell Phone: Home/Work Phone:
How long have you been attending CCV?	<input type="checkbox"/> CCV Member <input type="checkbox"/> Regular Attendee
If applicable, list the name and address of other churches you have attended regularly during the past five (5) years:	
Please list all CCV activities in which you have been involved over the past two (2) years:	
Please list any leadership/volunteer experience related to working with minors with approximate dates:	
Please list any talents, training, education, etc. that would contribute to enriching the lives of children:	
Please select your grade preference (check all that apply):	
Kids Ministry: <input type="checkbox"/> Babies & Toddlers <input type="checkbox"/> Pre-K <input type="checkbox"/> Kindergarten <input type="checkbox"/> 1 st Grade <input type="checkbox"/> 2 nd – 3 rd Grade <input type="checkbox"/> 4 th – 5 th Grade Student Ministry: <input type="checkbox"/> Middle School (6 th – 8 th) <input type="checkbox"/> High School (9 th – 12 th)	

Section B: Personal Information & References

Have you, or other adult members of your household, ever been arrested for, or convicted of, any crime involving child abuse and/or neglect, or had any such conviction expunged; been charged with child sexual abuse in a civil proceeding; committed an act of child sexual abuse; or been diagnosed with any paraphiliac psychological condition, as defined by the American Psychiatric Association, including, but not limited to, pedophilia, voyeurism, or exhibitionism? No Yes

If yes, when and please explain.

Have you been arrested or convicted for any other crime? No Yes

Personal References: Select non-family individuals you've known for the past 5 years, who can speak to your suitability to work with minors.

Name:	Relation to Applicant:
Address:	Phone:
	E-mail:
Name:	Relation to Applicant:
Address:	Phone:
	E-mail:

Applicant's Statement:

The information provided in this application is correct and complete to the best of my knowledge. I authorize CCV to contact the churches and references provided regarding my character and ability to work in the CCV Community. I agree to follow the Child Protection Policy and to refrain from inappropriate conduct in the performance of my services on behalf of CCV. I understand that any violation of this policy may result in my termination of volunteer service.

Printed Name: _____ Signature: _____ Date: _____

Section C: Background Check

Full Legal Name:	Maiden/Other Names:
Social Security Number:	Date of Birth:
Complete Present Address:	How long at present address?
Previous Address:	
Please list all states and counties of residence in which you have lived in the past ten (10) years:	
Driver's License Number:	State:

I hereby authorize Christ Church Vienna and/or its agents to make an independent investigation of my background that may include: references, character, past employment, education, credit history (if applicable for position), adult criminal or police records, and motor vehicle records including those maintained by both public and private organizations and all public records for the purpose of confirming the information contained on my application and/or obtaining other information which may be material to my qualifications for service now and, if applicable, during the tenure of my employment or service with Christ Church Vienna. I hereby authorize Christ Church Vienna to collect said information every two years during my employment or service with Christ Church Vienna.

I hereby release Christ Church Vienna and/or its agents and any person or entity, which provides information pursuant to this authorization, from any and all liabilities, claims or lawsuits in regard to the information obtained from any and all of the above referenced sources used. The following is my true and complete legal name and all information is true and correct to the best of my knowledge:

Signature: _____ Date: _____

NOTE: The above information is required for identification purposes only and is no indication of qualification for internship or serving with children/students. Christ Church Vienna abides by all applicable state and federal employment laws.

FOR OFFICE USE ONLY

INTERVIEW w/ Applicant Completed by: _____	Date: _____
Notes:	

